

M E M O R A N D U M

**To:** James Diaz, Cluster Manager  
Madera Workforce Service Site 1121

**Date:** June 3, 2010

**File No.:** 74:4114:RG

**From:** Ernesto Magaña  
Employment Development Department

**Subject:** **MONITOR ADVOCATE OFFICE ON-SITE ANNUAL REVIEW  
PROGRAM YEAR 2009-2010  
MADERA WORKFORCE SERVICE SITE  
FINAL MONITORING REPORT**

This Final Monitoring Report summarizes the California Monitor Advocate Office's (MAO) results of the Migrant and Seasonal Farmworkers (MSFW) on-site annual review of the Madera Workforce Service (WS) site. Rebeca Guerra conducted this annual review on March 15-18, 2010. We focused our annual on-site review on the full range of employment services, benefits, and protections, including the full range of job and training referral services, counseling, and testing provided to MSFW.

The MAO conducted this annual on-site review under the authority of all related federal regulation, including Title 20 of the Code of Federal Regulation (CFR), Chapter V, Parts 651, 653, and 658, applicable State laws, and the Employment Development Department's (EDD) Job Service (JS) policies and procedures. Specifically, Title 20 CFR, Part 653.108, requires the MAO to perform ongoing reviews of services provided by EDD to MSFW.

We collected information for this report by examining the Madera WS site's provision of services, job information sharing, job application taking process, outreach program operation, data collection, agricultural clearance order activity, and JS complaint system. Additionally, we interviewed Madera WS site's management and staff.

Mr. James Diaz  
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We did not receive a response to our Draft Report. Therefore, we are issuing the Draft Report as the Final Report.

**Finding 1:**

During the MAO pre-site analysis, we noted that the Madera WS site did not meet the *Job Development Contacts* equity indicators in the July 2009 through January 2010 Indicators of Compliance Reports.

**Citation:**

20 CFR 653.101 and CFR 653.108 (h) (5)

**Recommendation**

The MAO recommends that the Madera WS site ensure equity of services to MSFW by meeting all equity indicators.

**Response:**

There was no response to Draft Report.

Please extend our appreciation to your staff for their cooperation and assistance during our review. If you have any questions, please contact Rebeca Guerra at (916) 651-9461.

Sincerely,



ERNESTO MAGAÑA, Chief  
Monitor Advocate Office

cc: Joe Cabrera  
Jose Luis Marquez  
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